



## **6 Health and Safety Annual Report**

### **SAF17-P3**

To receive the Health and Safety Annual Report covering progress in 2016 and plans for 2016 / 17.

## **7 Environmental Manager's Report**

### **SAF17-P4**

To receive a report from the Environmental Manager.

## **8 Risk Register**

### **SAF17-P5**

To receive a verbal update from the Deputy Health and Safety Manager on progress in developing the Risk Register.

## **9 Research into Effective Safety Conversations**

### **SAF17-P6**

To receive a presentation from Professor Elizabeth Stoke on the findings of research carried out by the Department of Social Sciences into effective safety conversations.

## **10 Annual Report of the Radiation Protection Officer**

### **SAF17-P7**

To receive the annual report of the Radiation Protection Officer for 2016 for submission to Council.

## **11 Biological/GM and Chemistry Safety Update**

To receive a verbal update from the Radiation, Biological and Chemical Safety Officer.

## **12 University Fire Officer's Report**

### **SAF17-P8**

To receive a report from the University Fire Officer

## **13 Accident and Insurance Statistics**

### **SAF17-P9, SAF17-P10, SAF17-P11, SAF17-P12**

- 13.1 To receive incident data from the third quarter of 2016 and benchmark data
- 13.2 To receive reports on accidents and insurance claims for the periods 1 July to 31 December 2016
- 13.3 To note that Council (COUN16/104) has requested additional information on accident and insurance statistics and consider a suitable format for presenting the statistics to Council.

## **14 Training Matrix**

To receive a verbal update from the Deputy Health and Safety Manager on changes to the Training Matrix.

## **15 Health and Safety Statutory Compliance Sub-Committee**

### **SAF17-P13**

- 15.1 To receive minutes of the meeting held on 11 January 2017
- 15.2 To receive a verbal report from the Chair.
- 15.3 To consider the revised terms of reference, constitution and membership of the Sub-Committee

## **16 Occupational Health**

To receive a verbal update from the Health, Safety and Risk Manager on the development of the University's Occupational Health Service.

## **17 Stress Policy**

Arising from M16/56 to receive a verbal update from the Health, Safety and Risk Manager on progress in developing the following documents:

- Revised stress policy
- Organisational level stress assessment
- Stress audit template

## **18 Health and Wellbeing of the Working Age Population**

To receive a verbal update from the Health, Safety and Risk Manager on the development of

## **\*23 Safeguarding Policy**

### **SAF17-P17**

To consider the revised new University policy following further work to identify required revisions to the policy to ensure that it can be operated at the London Campus and to ensure consistency with the University's AUP (Acceptable Use Policy) for IT Equipment.

## **\*24 Policy and Code of Practice for Electricity at Work**

### **SAF17-P18**

To consider the revised new Policy and Code following minor corrections and amendments in relation to use on the London campus.

## **\*25 Change to Constitution**

To consider a change to the Constitution of the Committee to replace the 'Director of Campus Living' with the 'Director of Campus Services' with immediate effect.

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## **SECTION C – Items for Information**

None

## **26 Any Other Business**

## **27 Dates of Meetings in 2016/17**

7 June 2017

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